



March 2023

Dear Parent/Carer

## Year 7 Parents'/Carers' Evening Thursday 4<sup>th</sup> May 2023

I am writing to invite you to your daughter's Year 7 Parents'/Carers' Evening on **Thursday 4<sup>th</sup> May 2023**. The evening is an excellent opportunity for you to speak to all of your daughter's teachers and find out how she is progressing in her subjects.

You will need to book your appointments to see your daughter's teachers through our online booking system, which you can access via the school website and by following the instructions below. **Please ensure that you have made your bookings by Friday 21<sup>st</sup> April 2023**. If you require help to make your appointments, please call Mrs Luker on 0161 861 9727.

- Go to the school website ([www.wrhs1118.co.uk](http://www.wrhs1118.co.uk)) and click the 'Year 7 Parents'/Carers' Evening' link at the top on the main page, **then follow the link to our booking system**
- Enter your name and your daughter's details and choose 'Login & Continue'
- Select 'Year 7 Parents'/Carers' Evening'
- Select 'Manual' and 'Next'
- your daughter's teachers will then be displayed. Click on 'Continue to Book Appointments', where you can select a time to see each teacher from the subjects you wish to see
- Follow the instructions on screen to save your appointments and get the appointment times emailed or printed

Unfortunately, because of staffing constraints, you will be unable to see each of your daughter's Geography, History and RE teachers and instead will see one teacher from the Global Awareness faculty. Please also note that due to staff teaching multiple classes, DCP appointments will fill quickly, and you may be assigned a teacher other than your daughter's class teacher for computing (who will be aware of your daughter's progress). If you are unable to book an appointment with a particular member of staff but would like their feedback, please liaise with me directly.

On arrival, please come to the Student Services entrance where you will be signed in, collect an overview of your appointments for the evening and be directed to your first venue.

It is very important that you attend the evening. We value our partnership with parents and carers and talking with you will help to ensure your daughter achieves her full potential.

We look forward to seeing you on **Thursday 4<sup>th</sup> May 2023**.

Yours sincerely

**Mr S Parker**  
**Assistant Headteacher – Key Stage 3 and Whole School Literacy**