

Whalley Range 11-18 High School monitors the attendance and punctuality of all its pupils and engages parents as soon as any pattern of absence becomes apparent.

It is important to keep us informed if your child is going to be absent. This should be done as soon as possible, and always before 8:30am on each day of absence.

Telephone (860 2999) or email ([attendance@wrhs1118.co.uk](mailto:attendance@wrhs1118.co.uk)) to tell us that your child will be staying at home, and state the reason, "They are ill" is not accepted as we need to know the specific symptoms of illness.

We will ask about the nature of the illness and the expected duration of absence. If it becomes clear that your child will be away from school for longer than expected, phone or email to explain this as soon as possible.

If your child attends school and feels unwell during the day, a member of a staff will consult with them and make contact with you to arrange collection, if necessary.

**Do not keep your child off for minor ailments such as 'feeling' sick, toothache, headache, sore throat, or period pain. Such absences will be classed as **unauthorised** unless supporting medical evidence is provided in relation to an underlying condition that means such an illness requires time off.**

By law, only the head teacher can authorise a child's absence from school.

Contact our Attendance Team (Mr Dooley and Mrs Booth), at any time via email: [attendance@wrhs1118.co.uk](mailto:attendance@wrhs1118.co.uk)



A parents guide to

## MANAGING ABSENCE FROM SCHOOL



## Absence required due to illness?

Occasionally a child may be too unwell to attend school. In addition, even if they appear well, it is sometimes necessary to keep children away from school for an appropriate period of time to help prevent others from becoming infected with contagious diseases.

When deciding whether or not your child is too unwell to attend school. Ask yourself:

- Is this a minor ailment that will pass?
- Would you take a day off work if you had this condition?
- Are you concerned about any underlying conditions or other issues that may be causing these symptoms?

If you are not sure if your child is too unwell for school, please send them in and ask us to keep an eye on them.

The following table provides guidance for parents on the recommended time off school for a variety of conditions:

Illness	Recommended time off school	Comments
Hand, Foot and Mouth	None	
Covid	3 days if confirmed by a positive test result	No legal requirement to isolate.
Conjunctivitis	None	Treatment is needed
Head Lice	None	Treatment is needed
Threadworm	None	Treatment is needed
Tonsillitis/Sore Throat	None	Treatment may be needed
Slapped Cheek	None	Notify school and keep away from pregnant females
Colds/Headaches/Period Pain/Tummy ache	None	
Chicken Pox	5 days from start of rash	Notify school and Keep away from pregnant females
Impetigo	Until lesions are crusted over or 48hrs after antibiotic treatment	Treatment is needed
German Measles	6 days from start of rash	Preventable by immunisation
Measles	4 days from start of rash	Preventable by immunisation
Ringworm/Scabies	Return after first treatment started	Treatment is needed
Scarlet Fever	Return 24hrs after first treatment of antibiotics	Treatment is needed
Shingles	Keep home if rash is weeping	Can cause Chicken Pox. Notify school and keep away from pregnant females
Diarrhoea and vomiting	24hrs from last episode	If persists for more than 48hrs, Consult a GP