









A Parents Guide to our Pastoral Processes

Each Year Group



- Each Year has 10 tutor groups with one or more Learning Coach attached to each form
- In each year group 2 forms will be attached to one of five Houses
- We reward students each half-term in assembly with a prize giving
- We are proud of our Year Groups and like to celebrate our students talents
- We run charity events, inter-house competitions and lots of extracurricular clubs and leadership opportunities for students to get involved in



Tutor Groups

- Each form spends the first 25 minutes of the day with their Learning Coach and form.
- This encourages support, team work, security and familiarity.
- Students may have a Form responsibility
- All students follow a Form time programme that consists of:
 - An Assembly (face to face or virtual)
 - 2 days of PHSRE/Personal Development activities,
 - Literacy and numeracy activities
- A buddy system is operated to help new students settle quickly.

Break & Lunchtimes



- We operate a cashless system. Parentpay is used for paying for meals (£2.50 per day) and school trips.
- If they have free school meals, money will be automatically added to their account.
- They will be able to eat their lunch at <u>either</u> break or lunch time.
- We serve hot and cold food and have halal and non-halal counters
- Free breakfast may become available as the year progresses





- All students are expected to wear the correct uniform for school everyday (Students will not be allowed to attend lessons if they do not wear the correct uniform)
- No jeans or jean type trousers, leggings or joggers are allowed.
- Headscarves (if worn) must be plain black with no tassels or patterns and ties must be visible
- Plain black shoes or trainers and no higher than the ankle bone.
- Each year group has their associated colour on their tie, swipecard and lanyard
- Lanyards and swipe cards must be worn and visible at all times









- No jewellery and make-up are allowed
- Only purple or black hair accessories
- Earrings/nose studs must be removed the day before school starts, any piercings will have to be removed.
- No nail polish, acrylic nails or lash extensions
- Mobile phones are allowed during social times only and must be switched off at all other times

Attendance Expectations



- Attendance is made high profile assemblies etc.
- Individual Attendance target for students 100%
- Students are expected to be on time to school and ALL lessons
 EVERYDAY late detentions
- School must be notified by telephone on each day of absence
- If at all possible make dental and medical appointments out of school time
- All holiday requests during term time will be refused
- 1 School year at 90% attendance = 4 whole weeks of lessons missed

Impeccable Behaviour

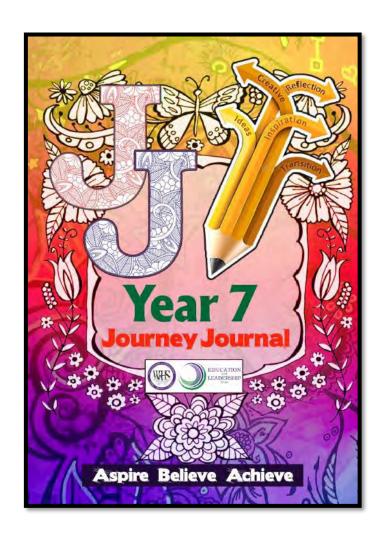


- We have high expectations from all students with regards to behaviour.
- We operate a consequence based behaviour system in lessons and on corridors.
- A <u>C1</u> is a initial warning given to students to change their behaviour.
- If they do not change their behaviour a <u>C2</u> is given as a final warning.
- If the behaviour still continues a <u>C3</u> issued and this results in a 30 minute detention after-school.
 A letter and text is sent home to inform Parents/Carers
- A <u>C4</u> is the highest sanction given out by a teacher and means that a student will spend a day in isolation (Internal or external) and a detention until 4.00.
- C5 and FTE
- Social time detentions may be issued for inappropriate behaviour during break and lunchtime
- Gold awards Rewarded for excellent attendance, punctuality, behaviour and ATL 5 per lesson

Year 7 Journey Journal

The Journey Journal is both:

- ❖ A fun way to document students first year at Whalley Range, keeping a record of personal achievement and memories.
- A school diary and it should be used as a tool to keep students organised, especially with homework.
- There is space for Parent/Carers to write notes to their Learning Coach and the Journey Journal must be signed each week by a Parent/Carer and also Learning Coaches.
- The Journey Journal must be brought into school every day and be out in every lesson.





Student Leadership Opportunities

- Student Senior Leadership Team
- Year/House/Subject Leaders
- Anti-Bullying Ambassadors
- Student Council
- Leadership fairs during HT1



Values













- Self Help We help people to help themselves
- Self-responsibility We take responsibility for, and answer to our actions
- Equality We ensure that every individual has an equal opportunity to make the most of their lives and talents.
- Solidarity We share common interests and goals with every member of our school community
- **Democracy** We enable every member of our school community to have their say in the way we run our school
- Equity We treat people with kindness, honesty and integrity.

British Values



- **Mutual Respect**
- **Tolerance of different faiths/beliefs**
- **Democracy**
- Rule of Law
- Individual Liberty