

Dear Parent/Carer,

Coronavirus (COVID-19): Emergency Planning

As I am sure you are aware, there are increasing numbers of cases of coronavirus (COVID-19) being diagnosed across the country. I thought I would take this opportunity to share with you, again, the advice we have been given by Public Health England.

Symptoms

The symptoms of coronavirus are:

- a cough
- a high temperature
- shortness of breath

But these symptoms do not necessarily mean you have the illness.

The symptoms are similar to other illnesses that are much more common, such as cold and flu. If your daughter has a continuous cough or a high temperature, (over 37.5°), follow normal school absence procedures, and your daughter needs to be isolated for 7 days. It is important that you don't send her to school and check if she needs medical help.

If you need medical help

NHS 111 has an online coronavirus service that can tell you if you need medical help and advise you what to do.

Use this service if:

- you think you might have coronavirus
- in the last 14 days you have been to a country or area with a high risk of coronavirus – see NHS website <https://www.nhs.uk/conditions/coronavirus-covid-19/advice-for-travellers/>
- you've been in close contact with someone with coronavirus

Do not go to a GP surgery, pharmacy or hospital. Call 111 if you need to speak to someone.

Further information is also available online on www.nhs.uk, or on <https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public>
Alternatively, on the Public Health England's website at <https://www.gov.uk/government/organisations/public-health-england>

Prevention is better than cure

There are various measures that people can use to reduce the spread of infection:

- wash your hands with soap and water often – do this for at least 20 seconds
- always wash your hands when you get home or into work
- use hand sanitiser gel if soap and water are not available
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin straight away and wash your hands afterwards
- try to avoid close contact with people who are unwell
- do not touch your eyes, nose or mouth if your hands are not clean

Please make sure your children follow this advice.

Information

- If a coronavirus epidemic means we have to close the school, or send some year groups home, we will communicate by text message, and also we ask you to check our school website regularly. The school website is www.wrhs1118.co.uk.
- You can tune into the following radio stations for information:
Key 103 (103.0)
Smooth Radio NW (100.4)
Century/Real (FM 105.4)
Galaxy (102.0)
BBC Radio Manchester (95.1)
- The school website has the facility to translate key information into many languages (top right corner of screen)

Contact information

Please make sure we have all your up to date contact information, let us know any changes in address, mobile telephones or email.

Protecting learning and progress

There are links from the website to the school's virtual learning environment (FROG) which your daughter uses to study. If school has to send her home, this will be continually updated with work for her to complete. We may need to prioritise keeping examination classes in school. Decisions may have to be made on a day to day basis. Please be patient and ensure your daughter brings a reading book to school every day. We will be doing everything we can to keep the school open and protect learning.

Students in Year 10,11,12 and 13 have external exams in the Summer and need to use all the revision materials that school has provided to prepare fully for their exams and will need to plan their revision using their revision timetable.

Please encourage your daughter to keep washing her hands, especially after coughs and sneezes. Thank you for your support and cooperation.

Yours sincerely,



Mrs E Hole
Headteacher